

**TOWN OF TURTLEFORD**  
**DEVELOPMENT PERMIT APPLICATION**

Development Permit Applications may take approximately 1-2 months to process due to the requirement of additional information, notification procedures, presentation to Council, or due to the time of year. For more information about permit requirements, contact the Town Office at (306) 845-2156.

**Application Fees:**

- Permitted Use - \$100                       Discretionary Use - \$200                       Sign Permit - \$50

**Permitted Use – Principal and Accessory Building Minimum Setback Regulations**

	<b>R1/R2</b>		<b>C1</b>		<b>C2</b>		<b>M1</b>		<b>CS</b>	
	Principal	Accessory	Principal	Accessory	Principal	Accessory	Principal	Accessory	Principal	Accessory
Front	20.0 ft.	20.0 ft.	20.0 ft.	20.0 ft.	20.0 ft.	20.0 ft.	20.0 ft.	20.0 ft.	20.0 ft.	20.0 ft.
Side	5.0 ft.*	5.0 ft.	0.0 ft.*	10.0 ft.	10.0 ft.	10.0 ft.	10.0 ft.	10.0 ft.	5.0 ft.	10.0 ft.
Rear	20.0 ft.	5.0 ft.	20/10 ft	20/10 ft	20.0 ft.	20.0 ft.	20.0 ft.	20.0 ft.	20.0 ft.	20.0 ft.

**NOTE:** Any accessory building attached to the principal building must conform to the principal building setback requirements.  
 \*When abutting a street (or residential district for C1/C2/M1 Districts), the minimum setback distance shall be increased to 10.0 feet.

**Site and Floor Plan Requirements:**

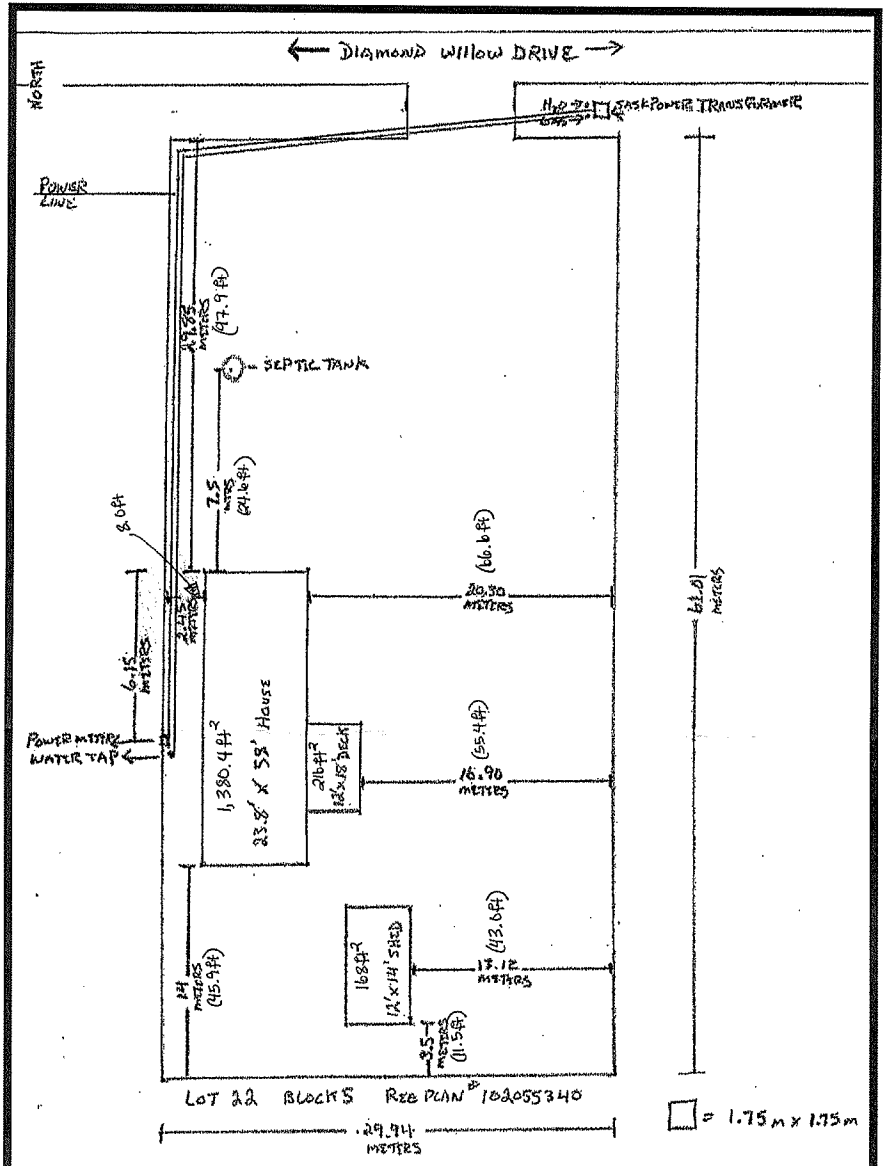
Your permit shall not be considered completed until you submit **all** of the following:

- 1) Submission of **any required photos, floor plans or exterior elevations** of the building;
- 2) Attach **two (2) site plans drawing** showing the following:

- North arrow
- Parcel dimensions
- Label, location, distances and dimensions of all existing buildings and structures.
- Label, location, distances and dimensions of all proposed buildings and structures.
- Location of adjacent roadway.
- Building plans for buildings
- Cross-section diagram of decks.
- Location of on-site parking.
- Photos of existing buildings.

**For new construction include:**

- Location, size and elevation of on-site hookups for:
  - Sewer connection into proposed structure
  - Water connection into proposed structure



**Development Information:**

1. Applicant Information:  
 Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal code: \_\_\_\_\_  
 Email: \_\_\_\_\_
2. Registered Owner: \_\_\_\_\_ as above or,  
 Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_ Postal code: \_\_\_\_\_
3. Legal Land Description:  
 Civic Address: \_\_\_\_\_  
 Lot(s) \_\_\_\_\_ Block \_\_\_\_\_ Registered Plan No. \_\_\_\_\_

4. Type of Work:

<input type="checkbox"/>	New <input type="checkbox"/>	Alterations <input type="checkbox"/>	Addition <input type="checkbox"/>	Relocation* <input type="checkbox"/>	Change of Owner <input type="checkbox"/>
<input type="checkbox"/>	Repair <input type="checkbox"/>	Demolitions <input type="checkbox"/>	Removal <input type="checkbox"/>	Development <input type="checkbox"/>	Change of Use <input type="checkbox"/>

\*NOTE: Relocation of existing building requires submission of photos of all sides of building.

5. Proposed use of land, buildings and structures:  
 \_\_\_\_\_  
 \_\_\_\_\_

6. Estimated dates of development:  
 Commencement: \_\_\_\_\_ Completion: \_\_\_\_\_

7. Declaration of Applicant:

I/We further agree to comply with all Bylaws & Regulations of the Town of Turtleford respecting development and I/we acknowledge that it is my/our responsibility to ensure compliance with all Saskatchewan Regulations and Acts including The Uniform Building and Accessibility Standards Act, regardless of any review or inspection that may or may not occur by any official of the Municipality. All requirements of the Plumbing and Gas, Boilers, Elevators, Fire, Electrical Safety Services and other authorities will be met when applicable and is the responsibility of the applicant. I/We also agree that should we be bringing in a Ready-to-Move (RTM) or Move-In (MI) building that I/we shall request approval from Council prior to altering or removing trees, and be responsible for all costs associated with tree or brush removal required within municipal right-a-ways to accommodate the building being moved along a municipal road allowance.

I/We acknowledge that my/our personal information (name, phone number, home address and postal code) are being collected under the authority of section 25 of the *Freedom of Information and Protection of Privacy Act*. This information will be used internally within the Town of Turtleford office and will be retained with your land file information. If you have questions or concerns about this collection of information, please contact the FOIP Coordinator at (306) 245-3578 or at [FOIPCoordinator@gov.sk.ca](mailto:FOIPCoordinator@gov.sk.ca).

I/We, \_\_\_\_\_ and \_\_\_\_\_ solemnly declare that all the above statements contained within this application are true, and I/we make this solemn declaration conscientiously believing it to be true, and knowing that it is of the same force and effect as if made under oath, and by virtue of the "Canada Evidence Act".

Date	Signature	Date	Signature
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